



Almond Country Quilt Guild
PO Box 538
Templeton, CA 93465

Expense / Deposit Request

Date _____ Submitted By: _____ Office/Committee: _____

Entries:

☐

Expense

or

☐

Deposit

| | |
|-------|-------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

Pay Check to: _____

Total: _____

Address: _____

| Cash | Quantity | Total |
|-------------|----------|-------|
| \$20 | | |
| \$10 | | |
| \$5 | | |
| \$1 | | |
| | | |
| Total Cash: | | |

For Treasurer Use Only

Check number: _____ Check date _____

Delivery: ____ In person or ____ mailed

Date: _____

Fill out for Member activity

| Check # | Amount | ✓ if cash | Name | Reason |
|---------|--------|----------------|------|--------|
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| Total: | | For all checks | | |

Continue on extra sheet if necessary